

Corrective Action Preventive Action

Course Summary:

In this course, you will learn to solve problems that require corrective or preventive actions. This course includes a printable worksheet that takes you through the necessary steps to take a large scale problem and break it down into several questions. By using this method, you will be able to get to the root cause and start creating effective solutions. The process also includes steps for implementation of these solutions. By the end of the course, you will have identified a problem within your organization and have the tools to execute a successful solution.



Highlights:

- Overview of problem solving
- Defining your large problem
- Steps to get to the root cause
- Questions to help along the way
- How to create a sustainable plan for improvement
- Worksheets to guide you through the process



Terms in this course:

Action	How Might I...?	Problem Statement
Action Step	Ideas	Process
Brainstorming	Idea Finding	Questions
Challenge Statement	Identify Problem	Root Cause
Corrective Actions	Planning	Selection
Evaluate	Preventive Actions	Selling your Idea
Fact Finding	Problem Definition	What's Stopping Me?

