

LEAN TOOLS : A3

Course Summary:

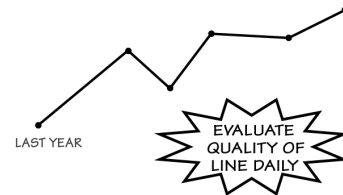
In this course, you will learn the origins of the A3 report and its benefits. Each region of the report will be identified and tips on completing a successful form will be outlined. This is a simple process, but a powerful tool in problem solving and decision making. It allows a group to concentrate on a specific task and reach common goals. It communicates details and requests support of others involved in a process. It is also used to analyze results and offer data on a team's efforts. Learn how to create your own A3 for your project and organization. It will streamline communication and eliminate waste.

Highlights:

- Identify regions of A3 form
- Types of charts used in A3
- History and origin
- Creating a useful report for your organization
- Focusing on a theme for your A3
- Assign tasks to responsible persons

Glossary Terms in this course:

A3	Lean	Root Cause
5S	Problem Analysis	Target Condition
Current Condition	Problem Definition	Theme
Future Steps	Problem Description	Value Stream
Implementation Plan	Results	Waste



Plan A = more down time
Plan B = increased inventory

